

झारखण्ड सरकार

वन, पर्यावरण एवं जलवायु परिवर्तन विभाग, झारखण्ड, राँची।  
कार्यालय-वन संरक्षक एवं राज्य वन-वृक्ष विज्ञानी, झारखण्ड, राँची।  
सीसल रेशा बिक्री हेतु अतिअल्पकालिन निविदा सूचना

वन संरक्षक एवं राज्य वन-वृक्ष विज्ञानी, झारखण्ड, राँची द्वारा सीसल रेशा के 50 मे0 टन की बिक्री हेतु निविदादाताओं/क्रेताओं से निविदा दिनांक-08.07.2022 को पूर्वाह्न 11:30 बजे तक मुहरबन्द लिफाफे में आमंत्रित की जाती है। सीसल रेशा का उठाव लातेहार स्थित सीसल गोदाम से किया जायेगा। गोदाम की दूरी राँची मुख्यालय से लगभग 100 कि0मी0 है।

इच्छुक क्रेता निविदा फार्म (Tender Form) बिक्री के नियम एवं शर्तों के साथ वन संरक्षक एवं राज्य वन-वृक्ष विज्ञानी, झारखण्ड, राँची के कार्यालय, वन भवन, ब्लॉक-ई, डोरण्डा, राँची से कार्यालय अवधि में रु0 500/- (पाँच सौ रुपये नगद) नगद देकर अथवा वन विभागीय वेबसाइट (<http://forest.jharkhand.gov.in/>) से डाउनलोड कर सकते हैं। डाउनलोड किये जाने की स्थिति में क्रेता को रु0 500/- (पाँच सौ रुपये नगद) का बैंक ड्राफ्ट, जो वन संरक्षक एवं राज्य वन-वृक्ष विज्ञानी, झारखण्ड, राँची के पक्ष में भारतीय स्टेट बैंक, डोरण्डा शाखा, राँची पर भुगतये होगा, संलग्न करना होगा।

50 मे0 टन का निविदा के लिए अग्रधन (Earnest money) रु0 55000/- (पचपन हजार रुपये) का बैंक ड्राफ्ट वन संरक्षक एवं राज्य वन-वृक्ष विज्ञानी, झारखण्ड, राँची के पक्ष में भुगतये भारतीय स्टेट बैंक, डोरण्डा शाखा, राँची पर भुगतये बैंक ड्राफ्ट संलग्न करना अनिवार्य होगा। निविदा अधोहस्ताक्षरी के कार्यालय कक्ष में क्रेताओं अथवा उनके द्वारा प्राधिकृत प्रतिनिधि के समक्ष खोली जाएगी। निविदा के नियम एवं शर्त की प्रति उपरोक्त वर्णित विभागीय वेबसाईट पर उपलब्ध रहेगा।

**निर्धारित तिथि एवं समय के पश्चात् कार्यालय में निविदा प्राप्त होने की स्थिति में समर्पित निविदा को अमान्य समझा जाएगा।**

क्रेता अधिक जानकारी के लिए किसी भी कार्य दिवस में कार्यावधि (10 बजे पूर्वाह्न से 5 बजे अपराह्न तक) कार्यालय आकर या दूरभाष संख्या- 0651-2480735, मो0 संख्या- 8987790024 पर संपर्क कर प्राप्त कर सकते हैं।

ह0/-  
(स्मिता पंकज)  
वन संरक्षक एवं  
राज्य वन-वृक्ष विज्ञानी,  
झारखण्ड, राँची।

**Office of the Conservator of Forests and State  
Silviculturist, Jharkhand, Ranchi.**

**TENDER FORM**

**for**

**SALE OF SISAL FIBRE (50 M.T.)**

Ref : Tender Notice no. PR 272322 (Forest and  
Environment) 2022-23 Dated- 25.06.2022

**Last date of receiving the filled-up tender forms : 08.07.2022 ( till 11:00 hrs.)**

**Date of opening of tenders: 08.07.2022 (11:30 hrs.)**

## **TENDER FORM FOR TECHNICAL BID**

### **FORM-(A)**

1. Name of the Firm/Applicant -
2. Postal Address-
3. Telephone No. -  
(if any) Mobile. -
4. Email address. -
5. If the applicant is registered for commercial activities related to any rule / act -
  - (i) Yes / No
  - (ii) If yes, please provide the following information:-
    - (a) Registration No.-
    - (b) year -
    - (c) a copy of the certificate -
6. GST-
  - (a) Registration No. -
  - (b) A copy of the registration letter -
  - (c) A copy of the GST return (last year) -
7. PAN -
  - (a) PAN No. -
  - (b) Photocopy of PAN -
  - (c) Copy of income tax return (last three years).

- ❖ I/We hereby declare that I/we have read and understood the terms and conditions of the tender and I/we agree to abide by the same.
- ❖ In addition to the price of Sisal Fibre, I/we also agree to pay GST payable on the purchase of the said Sisal Fibre as laid down by the Government of Jharkhand, from time to time.
- ❖ I/We enclose the following documents herewith as required by the terms and conditions of the Tender Notice :-
  - (i) Receipt for the purchase of Tender Forms.
  - (ii) Bank draft No. \_\_\_\_\_ dtd. \_\_\_\_\_ of Rs. 55000/- drawn in favour of “Conservator of Forests and State Silviculturist, Jharkhand, Ranchi” payable at Ranchi by way of Earnest money.
  - (iii) Three specimen signatures duly attested by a Gazetted officer.
  - (iv) Certified copy of registered power of attorney which empowers me/ us to sign this tender on behalf of the company/ firm and certified copy of partnership deed of the company/ firm of which I/we am/ are owner/ partner(s)
  - (v) Photo copy of GST Registration number.
  - (vi) Photo copy of Address Proof of Industry/ Factory.
- ❖ I/We hereby declare that I/we shall be bound by my/our offer and by the terms and conditions of the Tender for sale, for a period of five months from the date of opening of the tender.

Signature \_\_\_\_\_

Date \_\_\_\_\_

Name of the company /firm:

-----  
 -----  
 -----

Address : -----

-----  
 -----  
 -----

**TENDER FORM FOR FINANCIAL BID**

**FORM-(B)**

1. The rate of sisal fibre is to be quoted in rupees per  
kg. ....

Signature of the Tenderer

## Terms & Conditions:

1. This tender is for the sale of 50 M.T. (approx.) of Sisal Fibre. The quantity of Sisal Fibre may vary depending on the factors beyond our control.
2. A Tenderer will submit his/their Tender (Tender form with Tender Terms & Conditions duly signed by himself) in the Office of The Conservator of Forest & State Silviculturist, Van Bhawan, Doranda, Ranchi for 50 M.T. It is essential for the Tenderer to submit Tender along with Technical Bid and Financial Bid (Both should be submitted in separate envelope, on the cover of each envelope Technical Bid and Financial Bid should be written. In the envelope of Technical Bid and Financial Bid, each and every essential documents should be present and duly signed by the Tenderer. **Financial bid will be opened only after fulfilling all the conditions of Technical bid.**
3. The Tender form along with form A and form B and Tender document can either be obtained from The Office of The Conservator of Forest & State Silviculturist, Jharkhand, Ranchi or by downloading the Tender form from the departmental website (forest.jharkhand.gov.in). The cost of Tender form is Rs. 500/- (Rupee Five Hundred only) which is non-refundable. In case where Tender form is obtained from The Office of The Conservator of Forest & State Silviculturist, Jharkhand, Ranchi, the cost of Tender form will be deposited in cash. The **money receipt** will have to be attached (in original) with the Tender. In case the Tender form is obtained by uploading the same from the Departmental Website (forest.jharkhand.gov.in) Tenderer will attach the Bank Draft of Rs. 500/- (Rupee Five Hundred only drawn in favour of Conservator of Forest & State Silviculturist, payable at SBI, Doranda Branch, Ranchi). The said Bank Draft should be attached with the Technical Bid form. If the said procedure is not adopted, such Tender will not be considered to be valid.
4. Each tender should be accompanied by an Earnest Money of Rs. 55000/- by way of a Bank Draft drawn in favour of “Conservator of Forests and State Silviculturist, Jharkhand, Ranchi” payable at SBI, Doranda Branch, Ranchi. Tender without the Earnest Money shall be summarily rejected. The Earnest Money shall be forfeited in the event of violation of any of the terms and conditions mentioned in this tender form.
5. Black listed person will not be eligible to participate / submit their tender.
6. Interested Tenderers shall quote separately the rates per kg. of Sisal Fibre ex-godown.
7. A certificate has to be attached with Tender form in which it should be clearly mentioned that the Tenderer has read and understood each and every condition of Tender and they accept all the terms & conditions. The incorrect Tender, Tender without EMD money and without receipt of Tender form purchase/Bank Draft will summarily be rejected.

Contd....

8. The quoted rates shall be exclusive of GST. Attested photocopy of GST registration number should be attached along with the Tender form.
9. No tender will be entertained which is not signed by the authorized representative holding power of attorney on behalf of the Company/Industry/firm registered under the Indian Companies Act 1956 and in case of partnership firm registered under the Indian Partnership Act, by the managing partner of any of the partners duly authorized. The power of Attorney in original, the certificate of Incorporation and the Partnership deed will have to be produced at the time of opening of the tender.
10. All tenders shall be bound by their offer and these terms and conditions for a period of FIVE MONTHS from the date of opening of the tender.
11. Acceptance of the Tender by the competent authority shall be communicated to the Tenderer by registered post.
12. The purchaser shall be required to furnish a Security deposit in the form of Bank draft to the tune of 10% (ten percent) of the total value of the material to be purchased, within such date as fixed in the letter of acceptance (approximately within a week). If the purchaser fails to deposit the **security deposit** within the prescribed time limit, the **earnest money** of the concerned Tenderer shall be forfeited.
13. The total sum of **EMD money** and **security deposit** will be adjusted in the amount of last installment. Successful Tenderer will be informed by way of registered post.
14. As per the Jharkhand Industrial and Investment Promotion Policy- The raw material generating units inside the state shall be given purchase preference to the local industries of the state whose production is dependent upon the supply of such raw material if the bid price quoted by the local industry is equal to the price quoted by any other bidder situated outside the state.
15. The purchaser shall have to deposit the total purchase price along with GST. Delivery of Sisal Fibre shall be given only when the purchaser will deposit the purchase price and GST. The lifting of the entire material should be completed by Three months positively from the date of acceptance of information of Tender.
16. If the purchaser fails to deposit the purchase price along with the applicable Taxes within stipulated period, it shall be assumed that the purchaser is not interested in purchasing the Sisal Fibre and in such event the amount of EMD shall be forfeited. The EMD so deposited will also be liable to be forfeited for breach of any of the terms and conditions mentioned herein.
17. The purchaser (s) shall also pay GST as per prevailing Government rules and laws.
18. The materials shall be delivered from ex-godown **Latehar** which is situated 108 Km. away from Ranchi. The cost of packing, forwarding etc. shall be borne by the Purchaser (s).

Contd....

19. The purchaser (s) shall furnish a list of person(s) with their signatures duly attested by him (them) to represent him (them) to deal with the Forest Department in case he (they) is (are) personally unable to do so.
20. The Sisal Fibre will be weighed at the time of delivery and the purchaser (s) or his (their) authorized representative will have to sign a statement mentioning the weight of the material at the time of delivery.
21. The delivered produce will be transported only with a valid **transit permit** issued by the Forest Department of Jharkhand and the purchaser will abide by the provisions of Indian Forest Act and the transit rules of Jharkhand Forest Department existing in force. He will have to produce permit /challans or other papers, if asked to do so by a Forest Officer or a Police Officer.
22. The Purchaser (s) shall furnish following documents duly self attested.
  - (a) Self attested xerox copy of PAN CARD (either of firm or Proprietor) issued by Income Tax Department.
  - (b) Self attested xerox copy of Adhar Card/ Voter ID. Card / Driving License for Identity Proof.
  - (c) Self attested xerox copy of Address Proof Industry/Factory like Telephone Bill, Electricity Bill etc.
  - (d) Self attested xerox copy of GST Registration.
  - (e) All papers related to Technical Bid mentioned in Tender form.
  - (f) Tenderer or his firm is never blacklisted certificate has to be given by the tenderer on his letter pad or his firm letter pad.
  - (g) Self attested copy of income tax return (last three years)
  - (h) An affidavit (or on firm letter pad) stating that no criminal case registered in any courts against the tenderer must be duly enclosed along with tender form.
23. In case of any dispute, the jurisdiction will be within the competent Court situated at Ranchi.
24. The undersigned reserves the right to:
  - ❖ accept or reject whole or any part of an offer.
  - ❖ cancel or withdraw the Tender notice.
  - ❖ accept or reject any deviation from these terms and conditions.

Sd/-  
Conservator of Forest  
& State Silviculturist,  
Jharkhand, Ranchi.