



# A Little Care For the Neighborhood A long Way to Sustainability

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## Back Ground and Purpose

- Environmentally friendly, or eco-friendly, practices are those that inflict minimal harm to the environment.
- This is especially important for the future of our environment and can be reflected in everything that we do.
- DWSD, GoJ have developed a code of Environment Friendly Practices as part of Climate Change Action Plan
- This in an integral part of over all Human Resource and Asset Management strategy.

# Subjects

- Improving Energy Efficiency
- Eco Friendly Construction
- Waste Reduction & Management
- Managing Publication
- Events, meetings and transportation

# The Code –Part 1: Improving Energy Efficiency

- Use of Electrical Equipment with 5 stars Energy rating from BEE (Bureau of energy efficiency).
- Use of Condensed Fluorescent Lamp (CFL) in place of conventional equipment for lighting.
- Use Solar Water Treatment Plant for internal Drinking Water supply requirement.
- Preferable use of Laptops (use 90% less energy than a desktop, while also taking up less space) over desktop computer.

## The Code –Part 2: Eco Friendly Construction

- Use of chequered tiles in place of concrete and other flooring materials in basement.
- Install Rain Water harvesting and Water recycling mechanism on mandatory basis in each and every office premises.
- Use of Fly Ash in department construction.
- Plantation activity to be taken up in office/ plant premises.
- Implement Solid Liquid Waste Management in official premises.

## The Code –Part 3: Eco Friendly Construction

- Print and copy on both sides of a piece of paper whenever possible.
- Reuse paper that has only been printed on one side and keep a scrap paper box beside each printer or copier.
- Promote the use and reuse of inter-office envelopes whenever possible.
- Have a designated area for sharing office supplies that can be reused (file folders, binders, paper clips, pens).



## The Code –Part 4: Managing Publications

- Official Communications/ newsletter should mainly be distributed electronically among the employees.
- B. For all printing works
  - preferably use 100% recycled paper
  - preferably select printing contractor using vegetable-based inks.

## The Code –Part 5: Events, meetings and transportation

- Use reusable cups, dishware and utensils whenever possible and use recycled paper products over plastic.
- Buy Supplies and consumables as much in bulk as possible (sugar, salt, condiments, beverages).
- Ensure that employees feel as though there are bike racks conveniently stationed near all offices.
- Preferably purchase napkins, paper towels or other like products containing 100% recycled content.
- Replace bottle water service with simple water filtration system based tap water.





## Observation

- Drinking Water and Sanitation Department would place a committee to observe the practices proposed
- Committee to Meet half yearly to review, modify and/or, discontinue/ incorporate provisions under the code
- Each office shall declare one official as '**Observer**'. He would submit an annual report
- The committee will award the best three practitioner(s) in individual as well as office category.

Thank You