



Government of Jharkhand

# REQUEST FOR PROPOSAL

For

**Selection of consultancy firm as PMU to assist  
Principal Chief Conservator of forest (HoFF)  
Department of Forests, Environment and Climate  
Change Van Bhawan, Doranda, Ranchi**

**RFP No.-02/2025**

**Department of Forests, Environment and Climate Change Van  
Bhawan, Doranda, Ranchi,  
Jharkhand-834002**



**Government of JHARKHAND**  
(Department of Forest, Environment & Climate Change)

**TENDER NOTICE**

**RFP No. – 02/2025**

Tender in two parts i.e. Technical (Part-I) and Financial (Part – II) is invited from reputed, capable, experienced and financially sound consultancy firm for the following works:

Name of Work	<b>Appointment of Consultancy Firm to assist PCCF (HoFF) Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi</b>
Period of Contract	12 Month extendable up to 36 months
Minimum average annual turnover during last three years.	Rs. 15 Crore from consulting business in India.
Tender fee	Rs. 10,000.00 + 18% GST
Earnest Money Deposit	Rs. 2,30,400.00 (Jharkhand Procurement Policy shall be applicable for MSME)
Date of Pre-bid Query	<b>16.5.2025 at 11.00 am</b>
Last date and time of Submission of BID	<b>19.5.2025 at 14:00 Hrs</b>
Submission of cost of BOQ and earnest money with hard copy of submitted bid	<b>19.5.2025 at 14:00 Hrs</b>
Opening date for technical bid & Presentation	<b>22.5.2025 at 11:00 Hrs</b>
Opening date of financial bid	<b>23.5.2025 at 11:00 Hrs</b>
Procurement Officer and address for communication	Deputy Conservator of forests, Planning Tribal Area, Ranchi Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi, Jharkhand-834002
Contact No.	8292220618

1. Updated tender document and BOQ including terms & conditions, tender specification can be downloaded from website <https://forest.jharkhand.gov.in>. Any details required in this regard can also be had from the office of the undersigned (DCF, Planning Tribal Area, Ranchi) during office hours.
2. The bids will be received at the office of DCF, Planning Tribal Area, Ranchi.
3. No claim shall be entertained on account of disruption of internet services being used by bidders. Bidders are advised to submit their bids well in advance to avoid last minute technical snag.

Sd/-

Deputy Conservator of Forests,  
Planning Tribal Area, Ranchi

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## 1. GENERAL

After a detailed assessment, it has come to our attention that the available workforce constitutes only 1/5 of the total manpower required to effectively execute/address the technical issues of Department. The scarcity of manpower is leading to following:

1. Increased Burden on Existing Resources.
2. Work Delays, leading to piling up of critical works.
3. Decrease in work productivity.

Deployment of required balance manpower is a time taking process. In view of the same, the decision has been taken to deploy a PMU (Project Monitoring Unit), for assisting the department, to address the forest related technical issues and provide effective output to achieve the timeline, as prescribed by the concerned department.

## 2. SPECIFICATIONS OF TENDER

S.No.	Particulars	Details / Date and Time
1.	RFP No.	02/2025
2.	Period of Contract	12 Month extendable up to 36 Month
3.	Tender Fee	Rs. 10,000/- +18% GST
4.	Earnest Money Deposit	Rs.2,30,400 .00 <b>(Exempted for the firm as per Jharkhand procurement Policy)</b>
5.	Pre-bid meeting	16.5.2025 at 11.00 am To be held at office of Addl. Principal Chief Conservator of Forest, Development, Jharkhand Ranchi. Department of Forests, Environment & Climate Change , Van Bhawan, Doranda, Ranchi, Jharkhand-834002.
6.	Address for communication and submission of documents/ EMD / Fees etc.	Deputy Conservator of Forests, Planning Tribal Area, Ranchi. Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi, Jharkhand-834002

S.No.	Particulars	Details / Date and Time
8.	Method of submission of Technical Bid	In the office of Deputy Conservator of Forests, Planning Tribal Area, Ranchi in sealed envelope
9.	Method of submission of Financial Bid	In the office of Deputy Conservator of Forests, Planning Tribal Area, Ranchi in sealed envelope
10.	Bid Validity	Proposals must be valid for 180 days from date of bid opening.
11.	Submission of Proposals	Tender is through "Tendering" basis. Only Successfully Submitted documents to be considered for evaluation.
12.	Place at which tenders will be opened	Office of Addl. Principal Chief Conservator of Forest, Development, Jharkhand Ranchi. Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi, Jharkhand-834002
13.	Due Date & time for receipt of Tenders	19.5.2025 at 14:00 Hrs
14.	Opening date for technical bid & presentation	22.5.2025 at 11:00 Hrs
15.	Opening date for financial bid	23.5.2025 at 11:00 Hrs

### **3. SCOPE OF WORK FOR THE CONSULTANT**

Continuous Assistance to PCCF (HoFF), Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi for preparation of Statement of Facts of various court cases, documentation of departmental field reports, compliance of conditions imposed under FC Act for diversion of forest land, MIS, HR issues & all other matters related to Forest management.

### **4. QUALIFICATION CRITERIA**

- Minimum average turnover of the Firm / Consultancy Organization from consultancy operations in India should be at least Rs.15 crores during last 3 years - evidenced by statutory auditor certificates.
- The bidder must be a reputed consultant in Central/State Govt. Department/PSUs/Corporations/Departments/Utilities for PMU/PMC consultancy works in India including monitoring and supervision of overall execution activities

for at least last 5 years as on date of publication of tender. Bidder has to submit the documentary evidence i.e. copy of work order/contract agreement and client certificate in support of above claims.

- The bidder must have prior experience of at least 2 completed/ongoing PMU/PMC projects in monitoring and supervision of overall development/forest related activities in Central/ State Government Department/Corporation/Utility in last 5 years in India. Bidder has to submit the documentary evidence such as copy of work order/contract agreement and client certificate in support of above claim.
- The bidder must have experience of at least 2 PMU/PMC assignments in development sector in last 5 years involving full time deployment of at least 6 key resources at HQ level of the concerned department on continuous basis for a period of 1 year. In case of ongoing projects at least 1 year should be completed from the date of LOA. Bidder has to submit the work order/ contract agreement in support of above claim.
- The Bidder must have a team of at least 100 full time employees engaged only in advisory/ consultancy services in India evidenced by certificate from HR on company's letterhead.
- Joint Venture or Consortiums, associations and sub-contracting are not allowed for this tender.
- The Bidder should be registered in India with appropriate statutory authorities as required under law. Copies of all such registration papers including PAN, GST etc. must be enclosed.
- The Bidder, who is blacklisted / banned / debarred/terminated for non-performance by any State / Central Govt. / Govt. Undertaking / Public sector Undertaking/ Multi-lateral funding agencies/ Financial institutions in India in last Seven (7) years preceding the date of publication of tender shall not be eligible. The Bidder should submit a notarised affidavit on Rs. 100/- stamp duty in this regard.
- Assignments which have been undertaken for external Clients shall only be considered and not those which have been performed indigenously for group companies.
- The bidder should not have any conflict of interest in carrying out any part of the Scope of work

**5. COMPOSITION OF MANPOWER AND DEPLOYMENT**

Sl.	Position/work for which experts/ personals are required	No of Staff	Minimum Qualification and Experience
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1.	Forest Management Expert	01	<p>Master's degree in science or Bachelor's degree in Engineering / technology with minimum 5 years of experience</p> <p>or</p> <p>Retired Forest official with grade pay of 6600/-(Level 11) and above and having good knowledge of MS Office.</p> <p>Experience of preparation of forest/ wild life Management plan for 2 or more projects will be added advantage.</p>
2.	Legal Matter Expert	02	<p>Degree in LLB with experience of minimum 3 years in handling legal, corporate matters related to Environment/Forest/Service matters. Should possess good knowledge of MS office.</p>
3.	Service Matter (HR)	01	<p>MBA/ MBE/ PGDM in Human Resource / Personal Management with minimum 5 years of experience in HR related works in government Sector Projects or retired Government official of Deputy Secretary or above only with minimum 10 years experience of working in Personnel/Department of State Govt./State or Centre PSU.</p>
4.	Climate Change	01	<p>I) Graduate in any discipline II) Post-Graduation in Ecology/ Climate Change/Sustainable Development/Environmental science/Environmental engineering.</p> <p><b><u>Experience</u></b> Minimum 05 years' experience in the field of Environmental Science/ Climate Change projects. Having in depth knowledge of climate change impacts and experience in developing climate change adaptation strategies. Must have excellent communication, report writing and drafting skills with advanced knowledge of MS Excel and modelling tools. Self-driven with a high degree of responsiveness and proactivity. Retired Forest officials will be preferred.</p>
5.	Forest Conservation Act Expert	01	<p>Post Graduate in Environmental science/Botany or related field.</p> <p><b><u>Experience</u></b> He should have adequate experience of minimum 05 years of providing service</p>

			support, monitoring and coordination with the forest department and the executing agency for early disposal of forest management issues. Retired Forest officials of DFO or above rank will be preferred.
6.	Multi Task Executives	05	Graduate, MBA (optional) Diploma in Computer Science Experience-Minimum 3 years of experience in handling HR issue and work Experience in offices.
7.	Training Manager	01	Graduate, MBA, Diploma in Computer Science (Preference) Experience- He/ She should have minimum 3 years of experience in Training management in reputed Organization

The Consultant shall deploy a suitable task force of well-qualified and experienced designated persons. The name of the persons proposed to be deployed for completion of services included under the scope of this specification, along with their relevant experience and curriculum vitae shall be included by the bidder in his offer. All designated persons should be on rolls of firm.

- i. All the designated persons have to be stationed on full time basis at Ranchi. They have to be deployed along with suitable laptop for their assigned job. The named resources must be deployed on full time basis and no change in resource person shall be permitted in any circumstances, except in case of resignation of resource person from the bidder's organization or on unsatisfactory performance with prior approval of the hiring organization. In such case the bidder must provide resource person with similar or higher qualification and experience, with the prior approval of department. In case the replaced resource person is found to be unsuitable or having less experience, there shall be proportionate deduction in the monthly consultancy fees to be paid by Department. An undertaking to above effect must be submitted by the bidder along with its proposal.
- ii. The onsite team shall be available in the head office(s) of the Utility on all working days. If there is any emergent nature of work, they have to work in weekend also without extra remuneration. The onsite team shall maintain an attendance register, which shall be duly signed by the team members. The fees to be paid shall be proportionately deducted every month for the number of absent days per resource.
- iii. The bidder must give an undertaking to the above 3 points (5- ii, iii, iv) separately on the letter head of the bidder's organization.

## **6. EVALUATION CRITERIA**

The bidders will be evaluated based on the following criteria:

<b>SN.</b>	<b>Evaluation Criteria</b>	<b>Marks</b>
A	Minimum Annual Average Turnover (MAAT) of last 3 Financial Years (i.e. FY 2020-21, FY 2021-22 and FY 2022-23 evidenced by Statutory Auditor Certificate and audited balance sheet and profit & loss statements) from consultancy/advisory business in India:	

	<ul style="list-style-type: none"> <li>• <math>\geq 15</math> Cr. and <math>\leq 30</math> Cr. = 3 Marks</li> <li>• <math>\geq 30</math> Cr. and <math>\leq 50</math> Cr. = 5 Marks</li> <li>• <math>&gt; 50</math> Cr. and <math>\leq 75</math> Cr. = 7 Marks</li> <li>• <math>&gt; 75</math> Cr. and <math>\leq 100</math> = 10 Marks</li> <li>• Above 100 Cr. = 20 Marks.</li> </ul>	<b>20</b>
B	<p>The bidder must have prior experience of completed/ongoing PMU/PMC projects in government sector including monitoring and supervision of overall forest management/development related activities in Central/ State Government Department/Corporation/Utility in last 5 years in India. Bidder has to submit the documentary evidence such as copy of work order/contract agreement and client certificate in support of above claim.</p> <p>No. of forest management/Development projects successfully undertaken:</p> <ul style="list-style-type: none"> <li>• 1 proposal = 5 Marks</li> <li>• 2 to 3 proposals = 10 Marks</li> <li>• 4 or more proposals = 20 Marks</li> </ul>	<b>20</b>
C	<p>The bidder must have prior experience of completed/ongoing PMU/PMC projects in government sectors including monitoring and supervision of overall forest management related activities in Central/ State Government Department/Corporation/Utility in last 5 years in the state of Jharkhand. Bidder has to submit the documentary evidence such as copy of work order/contract agreement and client certificate in support of above claim. No. of projects:</p> <ul style="list-style-type: none"> <li>• 1 to 2 projects = 5 Marks</li> <li>• 3 to 5 projects = 7 Marks</li> <li>• 6 or more projects = 10 Marks</li> </ul>	<b>10</b>
D	<p><b>Team Composition:</b></p> <ol style="list-style-type: none"> <li>1. Forest Management Expert-10 Marks</li> <li>2. Legal Matter Expert- 10 Marks (5x2)</li> <li>3. Service Matter (HR)- 5 Marks</li> <li>4. Forest Conservation Act Expert- 5 Marks</li> <li>5. Climate Change- 5 Marks</li> <li>6. Multi Task Executives -10(2X5)</li> <li>7. Training Manager-5 (5x1)</li> </ol>	<b>50 Marks</b>
<b>TOTAL</b>		<b>100 Marks</b>

S.No	Key Expert	Evaluation Criteria Requirement
1	Forest Management Expert-1 No 10 Marks	<p><b>Qualification &amp; Experience:</b></p> <ul style="list-style-type: none"> <li>i. Post Graduate in Science/ Graduate in Engineering/Technology or Relevant discipline- <b>1 Marks</b></li> <li>ii. PG in Forest management/MSc Forestry- <b>2 marks</b></li> <li>iii. Doctorate in relevant subject -<b>3 Marks</b></li> <li>iv. 5-7 years of experience- <b>1 Marks</b></li> <li>v. 8-10 years of Experience - <b>2 Marks</b></li> <li>vi. 1 - 2 year experience in carrying out overall monitoring and supervision of forest management activities - <b>1 Marks</b></li> <li>vii. More than 2 year experience in carrying out overall monitoring and supervision of forest management activities - <b>2 Marks</b></li> <li>viii. More than 5 year experience in carrying out overall monitoring and supervision of forest management activities - <b>3 Marks</b></li> <li>ix. Experience of preparation of forest/ wild life management proposals for 2 or more projects - <b>2 Marks</b></li> </ul>
	Legal Matter Expert- 2 Nos 10 Marks (5x2)	<ul style="list-style-type: none"> <li>a) LLB Degree- 1 Mark</li> <li>b) LLM degree- 2 Marks</li> <li>c) More than 3 years' experience of handling legal matters related to forest/environment/service matters - <b>0.5 Marks</b></li> <li>d) 3-5 years' experience of handling legal cases related to forest/environment/service matters- <b>1 Marks</b></li> <li>e) More than 5 years' experience of handling legal cases related to forest/environment/service matters - <b>2 marks</b></li> <li>f) At least 2 years of experience of working in government sector- 1 marks</li> </ul>
3	Service Matter (HR)- 1 No 5 Marks	<p><b>Qualification &amp; Experience:</b></p> <ul style="list-style-type: none"> <li>i. MBA/ MBE/ PGDBM in Human Resource / Personal Management Degree- <b>1 Mark.</b></li> <li>ii. 0.5 mark for each year of experience in HR related works in Infrastructure sector projects up to maximum of 6 years. - <b>3 Marks</b></li> <li>iii. Experience of working in government department/government project- <b>1 mark.</b></li> </ul>
4	Forest Conservation Act- 1 No 10 Marks	<p><b>Qualification:</b></p> <ul style="list-style-type: none"> <li>• Graduate in any discipline.</li> </ul> <p>Post-Graduation in Ecology/ Climate Change/Sustainable Development</p> <p><b>Experience</b></p> <p>Minimum 3 years of experience out of which minimum 1 years of experience in carrying out overall monitoring and supervision of forest management activities in infrastructure sector projects</p> <ul style="list-style-type: none"> <li>a) Graduate in any discipline - <b>2 Marks</b></li> <li>b) Post-Graduation in Ecology/ Climate Change/Sustainable Development- <b>4 Marks</b></li> <li>c) Minimum 3 years of experience out of which minimum 1 years of experience in carrying out overall monitoring and supervision of forest management activities in infrastructure sector projects- <b>2 Marks.</b></li> <li>d) 1 mark for each year of experience above 3 years subject to maximum of - <b>4 Marks</b></li> </ul>

5	<b>Climate Change- 1No 10 Marks</b>	<b>Qualification:</b> Post-Graduation in Environmental science/Botany or related field.  <b>Experience</b> Minimum 5 years' experience of providing service support, monitoring and coordination with the forest department and the executing agency for early disposal of forest management issues.  i. Post-Graduation in Environmental science/Botany or related field. – <b>3Marks</b> ii) Minimum 5 years' experience of providing service support, monitoring and coordination with the forest department and the executing agency for early disposal of forest management issues - <b>3 Marks</b> . iii) Advantage will be given for the CV having experience of working in Multilateral Funding Projects- <b>1 Marks</b> iv) 1mark for each year of experience above 5 years subject to maximum of - <b>3 Marks</b>
6.	Multi Task Executives-5 Nos	<b>Qualification:</b> Graduate, MBA (optional) Diploma in Computer Science <b>Experience-</b> Minimum 3 years of experience in handling multiple tasks in offices- <b>2 Marks</b>
7.	Training Manager 1 No	<b>Qualification:</b> Graduate, MBA Diploma in Computer Science (Preference) <b>Experience-</b> i) minimum 3 years of experience in Training manager in reputed Organization- <b>2 Marks</b> ii) Diploma in Computer Science- <b>1 Marks</b> iii) MBA - <b>1 Marks</b>

**The Bidder obtaining 70 marks or more would be regarded as technically qualified Bidder and considered for opening of “Financial Proposal”.**

- The total financial quote of the bidder for the purpose of evaluation shall be calculated as the sum of professional fee for all proposed resources for 1 month. This shall be calculated in INR and without taxes.

- The qualified financial proposal with lowest summarized total cost “**minimum**” will be given a financial score of 100 and other proposals given financial scores that are inversely proportional to their prices.

$$F=100 \times B_{\min} / B \text{ where 'B' indicates the quoted bid price.}$$

- The bids will finally be ranked according to their combined technical (T) and Financial (F) scores using a weight of 70% for technical bids and 30% for price bids.
- Overall scoring (R) shall be calculated as under:

$$R= (T \times 0.70) + (F \times 0.30)$$

- The bidders securing the highest scoring (R) shall be the “most preferred bidder (H-1 bidder)”.

## **7. PROJECT DURATION**

The contract period shall be initially for 1 year, which may be given subsequent yearly extension based on annual appraisal and satisfactory performance of bidder. The total period of the engagement shall be for a maximum of 3 years only.

## **8. ANNUAL PERFORMANCE APPRAISAL AND CONTRACT EXTENSION**

As per Clause 7, the performance of bidder shall be appraised every year and based on satisfactory performance, the extension for the following year shall be given 5% price enhancement. In an event where Department is not satisfied with the performance at the annual appraisal process, the contract shall be terminated and the immediate next bidder (obtaining 2<sup>nd</sup> highest marks from the Quality and Cost Based Selection process), may be given the offer to provide consultancy services under the contract, after due process, if decided by Forest Department.

## **9. EARNEST MONEY DEPOSIT**

Each Bidder shall submit an Earnest Money Deposit (EMD) of an amount Rs. 2,30,400/- (Rupees Two Lakh Thirty Thousand Four Hundred Only) in the form of a Demand Draft/Bank Guarantee drawn on a Nationalized bank/Schedule Commercial Bank.

While the scanned copy of the EMD shall be submitted online along with the Technical Proposal, the original demand draft shall be submitted in a sealed envelope to the address mentioned above before the due date and time

Proposals, which are not accompanied by the above EMD, shall be rejected by treated as nonresponsive. **Exemption for the MSME will be given as per Jharkhand Procurement Policy.**

For unsuccessful Bidders, the EMD shall be refunded after finalization of Tender. For successful Bidder, EMD shall be released on the payment of the performance guarantee.

The following shall cause the forfeiture of EMD.

- i. If the Bidder modifies/ withdraws its Bid proposal except as per the provisions specified in the Tender document;
- ii. If the Bidder withdraws its Bid proposal before the expiry of the validity period of the Bid proposal;
- iii. If the successful Bidder fails to provide the performance guarantee and execute the agreement within the stipulated time or any extension thereof provided by Forest Department
- iv. If any information or document furnished by the Bidder turns out to be misleading or untrue in any material respect;
- v. If the selected Bidder does not accept the Letter of Intent unconditionally within fifteen (15) days of issue of Letter of Intent or the period as extended by Forest Department

## **10. TENDER FEES**

The Tenderer shall deposit the non-refundable tender fees amounting to INR 10,000/- (Ten Thousand only) + 18% GST in the form of Bank Draft.

While the scanned copy of the Tender fee shall be submitted along with the Technical Proposal, the original demand draft shall be submitted in a sealed envelope to the address mentioned above before the due date and time.

### **11. CLARIFICATION ON BID DOCUMENTS**

The prospective consulting firm may obtain any clarification regarding the bid document at the time of pre-bid meeting, by writing or emailing to:

Office of Department of Forests, Environment and Climate  
Change Van Bhawan, Doranda, Ranchi, Jharkhand-834002,  
email [Id.-pccf-development@gov.in](mailto:Id.-pccf-development@gov.in) & [dcfpta@gmail.com](mailto:dcfpta@gmail.com)

The consulting firm is advised in its own interest to examine the bid documents, instructions, forms, terms & general information before submission of bid. Failure to provide information, which is essential to evaluate the bid or to provide the timely clarification or substantiation of the information supplied or submission of bid not substantially responsive to the bid document may result in disqualification.

### **12. AMENDMENT OF TENDER DOCUMENTS**

- a) At any time prior to the deadline for submission of the Bids, Forest Department may amend the terms and conditions of Tender document by issuing Corrigendum/Addendum.
- b) To give prospective Bidders reasonable time in which to take a Corrigendum/Addendum into account in preparing their Bids, Forest Department may, at its discretion, extend the deadline for the submission of the Bids.
- c) Corrigendum/Addendum will be the part of the tender document and bidder has to annex the corrigendum/Addendum along with tender proposal.

### **13. DOCUMENTS COMPRISING THE BID**

The bidder shall submit the following document/ information with the bid.

#### **▪ Part 1: Technical Bid**

- Earnest Money Deposit
- Price of tender document
- Corrigendum/Addendum if any.

While the scanned copy of the EMD and Tender fee shall be submitted along with the Technical Proposal, the original demand draft shall be submitted in a sealed envelope to the address mentioned above before the due date and time.

- Company registration certificate, PAN, GST registration certificate
- Affidavit with respect to suspension/ black-listing / debarring as per Clause 4 (Qualification Criteria) – bullet point No.7. (**Annexure A**)
- Power of Attorney
- The bidder must be a reputed consultant in State Govt./State PSU/Central

Govt./Central PSU for consultancy works. Bidder has to submit the documentary evidence in support of above claim

- Undertaking with respect to full time employees in power sector consultancy services
  - Undertaking w.r.t conflict of interest as per Clause 4 (Qualification Criteria) – bullet point No.9.
  - Financial Statements for the past 3 financial years (up to FY23-24 at least) with supportive statutory audited financial statements or certificate from Statutory Auditor
  - Related assignments handled by the bidders during the last five years with Supporting Statements to Clients' certificates may be furnished with full details of the ASSIGNMENTS carried out (**Annexure C**)– The documentary evidence of each engagement to be provided.
  - Composition of the team personnel, and task(s) of each team member
  - CV of each member (**Annexure D**)
  - Other details as called for in the bid documents or which the bidder may like to highlight.
  - Technical Proposal (**Annexure B**)
  - Eligibility document
- **Part 2: Financial Bid**
    - The financial proposal shall be submitted in a separate sealed envelope and shall not be a part of the technical proposal.**
    - Financial Proposal submission Form (**Annexure F1**)
    - Summary of Costs (**Annexure F2**)

#### **14. COST OF BIDDING**

The Bidder shall bear all costs associated with the preparation and submission of its Bid and FOREST DEPARTMENT shall not be responsible or liable for those costs, regardless of the conduct or outcome of the Bidding process.

#### **15. LANGUAGE OF BIDS**

The Bid, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and Forest Department., shall be written only in English Language.

#### **16. FORMAT AND SIGNING OF BID**

The person authorized to act on behalf of the Bidder shall sign the complete Bid and all related documentation at each page. A Power of Attorney authorizing to take all necessary action covering the present Bid process shall have to be attached with the technical Bid.

## **17. EVALUATION AND COMPARISON OF BIDS**

- a) FOREST DEPARTMENT shall determine to its satisfaction whether the Bidder that is selected as having submitted the best and substantially responsive Bid is qualified to perform the Contract satisfactorily.
- b) The determination shall be based upon an examination of the documentary evidence of the Bidder's qualifications Submitted by the Bidder.

## **18. DETERMINATION OF RESPONSIVENESS**

- a) The tendering authority's determination of the responsiveness of a Bid would be based on the contents of the Bid itself.
- b) A responsive Bid would be the one that meets the requirements of the Tender document without material deviation, reservation, or omission where: -
  - a. "Deviation" is a departure from the requirements specified in the Tender document.
  - b. "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the Bidding document.
  - c. "Omission" is the failure to submit part or all of the information or documentation required in the Tender document.

## **19. NON-MATERIAL NON-CONFORMITIES**

- a) Provided that a Bid is substantially responsive, the tendering authority may waive any nonconformity in the Bid that does not constitute a material deviation, reservation or omission. Provided that a Bid is substantially responsive, the tendering authority may request that the Bidder submit the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities or omissions in the Bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any aspect of the price of the Bid. Failure of the Bidder to comply with the request may result in the rejection of its Bid.

## **20. EVALUATION OF FINANCIAL PROPOSAL**

Forest Department. will open the financial/ price Bids of **technically** qualified Bidders in the office of Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi, Jharkhand-834002. In case the opening date happens to be or is declared a holiday, the Bid shall be opened on the next working day at the same place and time unless notified otherwise.

## **21. REJECTION OF BIDS**

Forest Department. reserves the right to accept or reject any Bid/Tender and to annul the Bidding process and reject all Bids at any time prior to award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any

obligation to inform the affected Bidder or Bidders of the grounds for the action.

## **22. ACCEPTANCE OF THE BID AND NOTIFICATION OF AWARD**

- a) The tendering authority shall award the Contract to the Bidder whose Bid has been determined to be substantially responsive and technically qualified and selected based on Quality and Cost Based Selection (QCBS) process, as per the Tender document.
- b) The LOI shall be issued to the selected bidder obtaining highest marks based on QCBS process. However, if the selected bidder fails to accept the offer within stipulated period or rejected due to any other reason, the offer shall be made to the bidder obtaining next highest marks from the QCBS process.
- c) As soon as a Bid is accepted by the tendering authority, its written intimation would be sent to the concerned Bidder in the form of Letter of Intent (LOI). In the same intimation the Bidder shall be asked to execute an agreement in prescribed format on a non-judicial stamp of Indian Rupees One Hundred (Rs. 100) and deposit the amount of prescribed performance security deposit within 15 days from the date of issue of acceptance in the office of PCCF
- d) The EMD of the Bidders who's Bids could not be accepted shall be refunded soon after the execution of agreement with the successful Bidder is executed and his performance security deposit is obtained. Until a formal Work Order is prepared and executed, the Letter of Intent shall constitute a binding Contract.

## **23. SIGNING OF CONTRACT**

- a) The successful Bidder will, on receipt of Letter of Intent from Forest Department, enter into a Contract with Forest Department, by jointly signing an agreement.
- b) The draft of the agreement will be forwarded to the successful Bidder for execution.
- c) The agreement will be executed within one month of issue of LOI. The person to sign the agreement must be duly authorized by the Bidding entities.
- d) After successful execution of Contract agreement, a detailed Work Order shall be issued which will form a part of the agreement.

## **24. PERFORMANCE BANK GUARANTEE**

- a) As a Performance Guarantee, the successful Bidder, to whom the Contract is awarded, shall be required to furnish a performance guarantee from a nationalized bank / scheduled commercial bank in the form of Bank Guarantee.
- b) The bank guarantee amount shall be equal to Five percent (5%) of the Contract price for one year and it shall guarantee the faithful performance of the Contract in accordance with the terms and conditions specified in this document and specification. The BG shall be submitted by the bidder, before execution of the Contract agreement.
- c) The performance guarantee shall be valid up to 180 days after the end of Contract period i.e. one year from the date of execution of contract agreement, which shall be extended every year considering the extensions granted to the bidder. In case of any default to fulfill the commitment or failure to perform the

work as per Contract, the performance guarantee amount shall be payable to Forest Department. without any condition whatsoever.

- d) Failure of the successful Bidder to submit the aforementioned Performance Bank Guarantee or sign the Contract agreement shall constitute sufficient grounds for the annulment (cancellation/ termination) of the award and forfeiture of the EMD. In that event the tendering authority may award the Contract to the next best Bidder whose offer is substantially responsive and is determined by the tendering authority to be qualified to perform the Contract satisfactorily on the same rate, terms and conditions.
- e) In the event of failure in part of the Consultant in compliance of terms & conditions of Contract and other contractual obligations, Forest Department. may revoke the PBG (Performance Bank Guarantee) in its favor. Not with standing and without prejudice to any rights whatsoever of Forest Department. under the Contract in the matter, the proceeds of the PBG shall be payable to Forest Department. as compensation for any loss resulting from the Consultant failure to perform/comply its obligations under the contract. Forest Department. shall notify the Agency in writing of the exercise of its right to receive such compensation within 14 days, indicating the contractual obligation(s) for which the Consultant is at default.

25. The Performance Guarantee shall be returned to the Agency only after successful completion of the Contract period and settlement of accounts within six (6) months of completion of contractual period. No interest shall be paid by Forest Department. on PBG furnished by the Bidder.

## **26. COMMERCIAL TERMS AND CONDITIONS**

### **26.1. Price:**

The yearly lump sum consultancy fees (inclusive of statutory taxes and duties except GST) should be quoted in INR only, applicable for a period of 3 years in provided format. The GST tax shall be payable as per prevailing rate from time to time. Taxes and Duties:

The bidder shall quote the applicable taxes and duties. The GST as applicable shall be payable by the utility.

The bidder shall furnish PAN Number and GST Number.

### **26.2. Payment Terms**

The payment shall be made as below

- The Consultant is required to quote lump sum monthly rate for all 12 resources collectively, which shall be applicable for the 1year period. Completion of contractual formalities by the firm would be an essential requirement for claiming any payment. The firm shall be entitled to get monthly payment (at the end of each month).
- The bidder must ensure that only the proposed resources, as mentioned in the proposal for the respective positions, shall be deputed full time at Ranchi for the entire duration of the project. The replacement of resources shall be allowed

only in unavoidable circumstance of resignation of proposed resource from the Bidder's Organization, which must be communicated beforehand and approved by Forest Department. In such case, the newly proposed resource must have same or higher qualification and credentials, as provided in the Bidder's Proposal. Any reduction in professional experience of deployed resources will attract proportionate deduction in the monthly fees to be paid by Forest Department, in proportion to the relevant experience of proposed resources and the resources deployed.

- The payment shall be made to consultant every month based on the attendance of proposed resources. Signed by the concerned officials. The monthly payment shall be adjusted of any absence, or change in resources as discussed above for each resource in the following proportion:

<b>Position</b>	<b>No. of Staff</b>	<b>Proportion Financial value of Staff</b>
Forest Management Expert	1	100%
Legal Matter Expert	2	100%
Service Matter (HR)	1	100%
Climate Change	1	100%
Forest Conservation Act	1	100%
Multi Task Executives	5	100%
Training Manager	1	100%

### **26.3. Validity of the Bid**

The bid shall be valid for acceptance for a period of at least 180 working days from the date of opening of the bid.

### **26.4. Confidentiality**

- Information relating to the examination, evaluation, comparison, and post qualification of Bids, and recommendation of Contract award, shall not be disclosed to Bidders or any other persons not officially concerned with such process until publication of the Contract award.
- Any attempt by a Bidder to influence the tendering authority or other officials in the examination, evaluation, comparison, and post qualification of the Bids or Contract award decisions may result in the rejection of his Bid.
- From the time of Bid opening to the time of Contract award, if any Bidder wishes to contact the tendering authority on any matter related to the Bidding process, he is allowed to do so in writing.

### **26.5. Force Majeure**

If at any time during the continuance of this contract, the performance in whole or in part of any obligation under this contract shall be prevented or delayed by reasons of any war, hostility, acts of public enemy, acts of civil commotion, strike, lock outs, sabotages, fire, flood explosions, epidemics, quarantine restrictions or other acts of God (hereinafter referred to as eventualities) then provided notice of the happening of any such eventuality is given by the contractor to the Forest

Department. within the reasonable time from the date of occurrence thereof, neither party shall, by reasons of such eventuality be entitled to terminate this contract, nor shall have any claim for damages against the other in respect of such non- performance or delay in performance and deliveries under this contract shall be resumed as soon as practicable after such eventuality has come to an end or ceased to exist.

Provided that if the performance in whole or in part by the contract or any obligation under this contract is prevented or delayed by reasons of any eventuality for a period not exceeding 10 working days, the Forest Department. may at its option terminate this contract by notice in writing.

**26.6. Right to Terminate the Contract**

In the event of non-fulfillment and negligence, or submission of any false /Forged document for getting contract found at any stage, then the contract will be terminated and both the security deposit and EMD will be forfeited as applicable.

**26.7. Alterations**

No alterations in the tender will be permitted after its submission.

**26.8. Jurisdiction area**

The Courts situated within the city of Ranchi alone shall have the jurisdiction to decide all disputes and claims that may arise between the parties.

**ANNEXURE A**

**AFFIDAVIT  
(On Non Judicial Stamp Paper)**

I, \_\_\_\_\_ of  
M/S \_\_\_\_\_ with headquarter at  
\_\_\_\_\_ being their authorized signatory, do hereby  
solemnly affirm and declare that M/s \_\_\_\_\_ has not been  
black-listed /debarred by any State or Central Govt. Undertaking / Multi-lateral  
Organization / Government Department / Financial Institution / Court in last 07 years. I  
understand that if upon acceptance of our offer dated \_\_\_\_\_ against RFP  
BID No. \_\_\_\_\_ for consultancy assistance (on retainer basis) of  
\_\_\_\_\_ any W.O. is placed upon us, the same is liable to be  
cancelled if this declaration is found wrong at any subsequent time and further I  
understand to compensate the Forest Department., for the consequences arising out of  
wrong declaration.

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
Attested by Notary Public.

**ANNEXURE B**

**FORM TECH-1**

**TECHNICAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To

Addl. Principal Chief Conservator of Forest, Development, Jharkhand, Ranchi  
Department of Forest, Environment and Climate Change,  
Van Bhawan, Doranda, Ranchi -834002  
Jharkhand

Dear Sir/Madam

We, the undersigned, offer to provide the project management service/ services for “Appointment of Consultancy Firm to assist PCCF (HoFF) Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi” in accordance with your Request for Proposals dated [Insert Date] and our Proposal. We are hereby submitting our Proposal, which includes this Technical Proposal and a Financial Proposal sealed in a separate envelope.

We hereby declare that:

- a) All the information and statements made in this Proposal are true and we accept that any misinterpretation or misrepresentation contained in this Proposal may lead to our disqualification by the Client.
- b) Our Proposal shall be valid and remain binding upon us for the period of time specified in the Data Sheet.
- c) We have no conflict of interest in accordance to conflict of interest clause specified under “Instruction to service provider”
- d) We meet the eligibility requirements and we confirm our understanding of our obligation to abide by client’s policy in regard to corrupt and fraudulent practices.
- e) Our Proposal is binding upon us and subject to any modifications resulting from the Contract negotiations.

We undertake, if our Proposal is accepted and the Contract is signed, to initiate the Services related to the assignment as informed.

We understand that the Client is not bound to accept any Proposal that the Client receives.

We remain,

Yours sincerely,

Authorized Signature {In full and initials}:

Name and Title of Signatory:

Name of Service Provider (Organisation's name):

In the capacity of:

Address:

Contact information (phone and e-mail):

**ANNEXURE C**

**Outline of Experience on Assignments**

<b>Sl. No</b>	<b>Name of Assignment with work order no. and date</b>	<b>Name of Client</b>	<b>Date of Commencement</b>	<b>Date of Completion</b>	<b>Scope of work in brief</b>

The detailed work order/ completion certificate/ documentary evidence for each assignment to be provided by the bidder. The detailed project experience should be in the following format:

Assignment Name:		Approx. Value of the contract (in INR.):	
Country: Location within Country:		Duration of assignment:	
Name of Client:		Total No. of staff-months of the assignment:	
Contact Person, Title/Designation, Tel. No./Address:			
Start Date (Month/Year):	Completion Date (Month/Year):	No. of professional staff-months provided by your consulting firm/organization or your sub consultants:	
Name of Associated Consultants, if any:		Name of senior professional staff of your consulting firm/organization involved and designation and/or functions performed (e.g. Project Director/Coordinator, Team Leader):	
Description of Project: The objective of the assignment is to:			
Description of actual services provided by your staff within the assignment:			

**ANNEXURE D**

**CV formats**

Name: \_\_\_\_\_

Profession/ Present Designation: \_\_\_\_\_

Proposed position: \_\_\_\_\_

Total post qualification experience: \_\_\_\_\_ Years with organization: \_\_\_\_\_

Educational Qualification: \_\_\_\_\_

*(Under this heading, Summaries College/ university and other specialized education of Staff member, giving names of colleges, etc. degrees obtained.)*

*(Please enclose attested copy of educational qualifications)*

Experience:

*(Under this heading, list of positions held by staff member since graduation, giving Dates, names of employing organization, title of positions held and location of Assignments.)*

Language:

*(Indicate proficiency in speaking, reading and writing of each language by 'excellent', 'Good' or 'poor')*

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly Describes me, my qualifications, and my experience. I understand that any willful Misstatement described herein may lead to disqualification of the firm.

Signature of Authorized Signatory

Full Name:

Date:

## ANNEXURE E

### Format for Performance Bank Guarantee

(To be on non-judicial stamp paper of appropriate value as per Stamp Act relevant to place of execution.)

Ref: .....

Date: .....

Bank Guarantee No.....

1. In consideration of the\_\_\_\_\_ [Insert name of the Bidder], a Company registered under provision of the Companies Act, 1956 or a Corporation constituted by a statutory Act of State or Union Government] and having its registered office at\_\_\_\_\_ [and acting on behalf of its Consortium] (hereinafter referred to as the "Selected Bidder" which expression shall unless repugnant to the subject or context or meaning thereof include its/their executors administrators, successors and assignees) considering such response to the Tender documents of\_\_\_\_\_ [Insert name of the Bidder] and selecting the Bid of the Bidder and issuing Letter of Intent No. \_\_\_\_\_ dated \_\_\_\_\_ to\_\_\_\_\_ [Insert name of the Bidder] as per the terms of the Tender document and the same has been accepted by the Selected Bidder resulting in a Contract to be entered into for delivery of Services. As per the terms of the Tender document, we [Name of the Bank] having our registered office at\_\_\_\_\_ and one of its branches at (hereinafter referred to as the "Bank"), at the request of the Selected Bidder, do hereby in terms of the Tender document, irrevocably, unconditionally and without reservation guarantee the due and faithful fulfillment and compliance of the terms and conditions of the Tender documents by the said Bidder and unconditionally and irrevocably undertake to pay forthwith to the Forest Department an amount of Rs.\_\_\_\_\_[...] (Rupees\_[.....] only) as Bid Security (hereinafter referred to as the "Bid Security") as our primary obligation without any demur, reservation, recourse, contest or protest and without reference to the Selected Bidder if the Selected Bidder shall fail to fulfill or comply with all or any of the terms and conditions contained in the said Tender documents.
2. Any such written demand made by the Forest Department stating that the Selected Bidder is in default of the due and faithful fulfillment and compliance with the terms and conditions contained in the Tender documents shall be final, conclusive and binding on the Bank.
3. We, the Bank, do hereby unconditionally undertake to pay the amounts due and payable under this Guarantee without any demur, reservation, recourse, contest or protest and without any reference to the Selected Bidder or any other person

and irrespective of whether the claim of the Forest Department is disputed by the Selected Bidder or not merely on the first demand from the Forest Department stating that the amount claimed is due to the Forest Department by reason of failure of the Selected Bidder to fulfill and comply with the terms and conditions contained in the Tender documents for any reason whatsoever. Any such demand made on the Bank shall be conclusive as regards amount due and payable by the Bank under this Guarantee. However, our liability under this Guarantee shall be restricted to an amount not exceeding Rs. \*\*\*\*\* (Rupees \*\*\*\*\* only).

4. This Guarantee shall be irrevocable and remain in full force for a period of Three years and six months from the date of issuance of Letter of Intent No. dated \_\_\_\_\_ inclusive of a claim period of ninety (90) days or for such extended period as may be mutually agreed between the Forest Department and the Selected Bidder, and agreed to by the Bank, and shall continue to be enforceable till all amounts under this Guarantee have been paid.
5. We, the Bank, further agree that the Forest Department shall be the sole judge to decide as to whether the Bidder is in default of due and faithful fulfillment and compliance with the terms and conditions contained in the Tender documents and the decision of the Forest Department that the Selected Bidder is in default as aforesaid shall be final and binding on us, notwithstanding any differences between the Forest Department and the Selected Bidder or any dispute pending before any Court, Tribunal, Arbitrator or any other Authority.
6. The Guarantee shall not be affected by any change in the constitution or winding up of the Bidder or the Bank or any absorption, merger or amalgamation of the Bidder or the Bank with any other person.
7. In order to give full effect to this Guarantee, the Forest Department shall be entitled to treat the Bank as the principal debtor. The Forest Department shall have the fullest liberty without affecting in any way the liability of the Bank under this Guarantee from time to time to vary any of the terms and conditions contained in the said Tender documents and from time to time any of the powers exercisable by it against the Selected Bidder and either to enforce or forbear from enforcing any of the terms and conditions contained in the said Tender Documents or the securities available to the Forest Department, and the Bank shall not be released from its liability under these presents by any exercise by the Forest Department of the liberty with reference to the matters aforesaid or by reason of time being given to the Selected Bidder or any other forbearance, act or omission on the part of the Forest Department or any indulgence by the Forest Department to the Selected Bidder or by any change in the constitution of the Forest Department or its absorption, merger or amalgamation with any other person or any other matter or thing whatsoever which under the law relating to sureties would but for this provision have the effect of releasing the Bank from its such liability.
8. Any notice by way of request, demand or otherwise hereunder shall be sufficiently given or made if addressed to the Bank and sent by courier or by registered mail to the Bank at the address set forth herein.
9. We undertake to make the payment on receipt of your notice of claim on us addressed to [name of Bank along with branch address] and delivered at our

above branch who shall be deemed to have been duly authorized to receive the said notice of claim. We hereby expressly agree that we shall not require any proof in addition to the written demand by Forest Department, made in any format, raised at the above-mentioned address of the Bank, in order to make the said payment to Forest Department.

10. It shall not be necessary for the Forest Department to proceed against the Selected Bidder before proceeding against the Bank and the guarantee herein contained shall be enforceable against the Bank, notwithstanding any other security which the Forest Department may have obtained from the said Bidder or any other person and which shall, at the time when proceedings are taken against the Bank hereunder, be outstanding or unrealised.
11. We, the Bank, further undertake not to revoke this Guarantee during its currency except with the previous express consent of the Forest Department in writing.
12. The Bank declares that it has power to issue this Guarantee and discharge the obligations contemplated herein, the undersigned is duly authorized and has full power to execute this Guarantee for and on behalf of the Bank.
13. This BANK GUARANTEE shall be interpreted in accordance with the laws of India and the courts at Ranchi shall have exclusive jurisdiction.
14. For the avoidance of the doubt, the Bank's liability under this guarantee shall be restricted to Rs ..... (Rupees..... only). The Bank shall be liable to pay the said amount or any part thereof if the Forest Department serves a written claim on the Bank, on or before [... (Indicate date falling three years and six months falling after the LOI issue date)].

Signed and Delivered by \_\_\_\_\_ Bank

By the hand of Mr./Ms \_\_\_\_\_, its \_\_\_\_\_ and authorized official.

(Signature of the Authorized Signatory)

(Official Seal)

**FORMAT – EMD  
FORM FOR EARNEST MONEY DEPOSIT**

(To be issued by Nationalized / Scheduled Bank)

To,

.....

..

Whereas .....(Name of Tenderer) (hereinafter called “the Tenderer”) has submitted his bid dated.....(date) for the construction / supply of.....(name of contract) (hereinafter called “the Bid”) against RFP No ...../PR/ Forest Department/.....

Know all People by these presents that We... ..... (name of the Bank) of .....(name of country) having our registered office at ..... (hereinafter called “the Bank”) are bound unto ..... Forest Department, Ranchi (hereinafter called “the purchaser) the sum of Rs.....\* for which well and truly to be made to the said Purchaser the Bank binds itself, his successors and assigns by these presents. Sealed with the Common Seal of the said Bank this .....day of 20...

**The Conditions of this obligation are:**

If after Bid opening the Tenderer withdraws his Bid during the period of bid validity specified in the Bid,

Or

If the Tenderer having been notified of the acceptance of his Bid by the Purchaser the period of Bid validity, fails or refuses to execute the Form of Agreement in accordance with the Instructions to Tenderers, if required,

Or

fails or refuses to furnish the Performance Security, in accordance with the instructions to Tenderers,

Or

does not accept the correction of the Bid Price pursuant to relevant clause of the bid. We undertake to pay the Purchaser up to the above amount upon receipt of his first written demand, without the Purchaser having to substantiate his demand, provided that in his demand the Purchaser will note the amount claimed by him is due to him owing to the occurrence of one or any of the three conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including the date.....  
.....\*\* months after the deadline for submission of Bids as such deadline is stated in the instruction to Tenderers or as it may be executed by the Purchaser, notice of which extension(s) to the Bank not later than the above date.

We, .....bank lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Forest Department in writing.

Date the .....day of..... 20

For.....Bank

Signature of the Bank.....

Witness.....Seal.....

(Signature, name and address) .....  
.....  
.....

\* The Tenderer should insert the amount of the guarantee in words and figures denominated in Indian Rupees. This figure should be the same as shown in relevant clause of the Bidding Document.

\*\* .....Months after the end of the validity period of the Bid. Date should mentioned by the Purchaser in relevant clauses of the Bidding Document.

**ANNEXURE F1**

**FORM FIN-1**

**FINANCIAL PROPOSAL SUBMISSION FORM**

[Location, Date]

To

Addl. Principal Chief Conservator of Forest, Development, Jharkhand, Ranchi  
Department of Forest, Environment and Climate Change,  
Van Bhawan, Doranda, Ranchi -834002  
Jharkhand

Dear Sir/Madam

We, the undersigned, offer to provide the project management service/ services for “Appointment of Consultancy Firm to assist PCCF (HoFF) Department of Forests, Environment and Climate Change Van Bhawan, Doranda, Ranchi ” in accordance with your Request for Proposals dated [Insert Date] and our Technical Proposal.

Our attached Financial Proposal is for the amount of {Indicate the corresponding to the amount(s) currency(ies)} {Insert amount(s) in words and figures} inclusive of GST, etc. Any escalation in the GST and other tax rates during the contract period will be borne by us.

Our Financial Proposal shall be binding upon us, up to expiration of the validity period of the Proposal, i.e. before the stipulated date.

We understand you are not bound to accept any Proposal you receive.

We remain,

Yours sincerely,

Authorized Signature {In full and initials}:

Name and Title of Signatory:

Name of Service Provider (Organisation’s name):

In the capacity of:

Address:

Contact information (phone and e-mail):

**ANNEXURE F2**

**FORM FIN-2 SUMMARY OF COSTS**

<b>Item</b>	<b>Amount (in Rs.)</b>
<b>1. Resource Cost</b>	
<b>2. Other Cost</b>	
<b>3. GST, etc.</b>	
<b>Total</b>	

Name and Title of Signatory:

Name of Service Provider (Organisation's name):

In the capacity of:



**Forest, Environment & Climate Change Department, Jharkhand.**

**Deputy Conservator of Forests, Planning, Tribal Area, Ranchi**

Van Bhawan, Doranda, Ranchi

Gmail- dcfpta@gmail.com Phone & Fax no. 0651-2481161

## **Corrigendum**

RFP No. 02/2025

Ref. No. PR No. 351709 dt. 06.05.2025

With reference to the Request for Proposal (RFP) No.- 02/2025 for Selection of consultancy firm as PMU to Assist Principal Chief Conservator of Forest (HOFF), Jharkhand, Ranchi, due to unavoidable circumstances the date of submission of above RFP has been extended up to **21.05.2025** by **17.00** Hrs.

**Opening of Technical bid & Presentation :- 22.05.2025 11.00 A.M.**  
**Opening of Financial bid :- 23.05.2025 11.00 A.M.**

Except under Evaluation Criteria Point no.7, Page No.8 Marking for Training Manager, One new condition is being added-

1(a) Less than 3 years of experience as Training mangager in reputed Organization - 2 marks

1(b) More than 3 years of experience as Training mangager in reputed Organization - 3 marks

All the other terms and conditions of the RFP does remain unchanged. The updated RFP document along with this notice are available on our website <https://forest.jharkhand.gov.in>

Sd/-

Deputy Conservator of Forests,  
Planning, Tribal Area, Ranchi