OFFICE OF THE DIVISIONAL FOREST OFFICER
SAHIBGANJ FOREST DIVISION, SAHIBGANJ
DISTRICT SAHIBGANJ, JHARKHAND 816109
E-mail: dfo-sahebganj@gov.in; dfosahibganj@gmail.com

Notice No. 01 **Date:** 08-09-2026

WALK-IN INTERVIEW

Important details regarding interview:

Particulars	Details
Date and time of Walk-in Interview	19.09.2026 at 11.00 AM
Venue of Walk-in Interview	Office of the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj – 816109, Jharkhand
GPS Coordinates	25.238886°N, 87.632816°E
Documents Required at the Time of Interview	Duly filled application form in the prescribed pro forma, along with self-attested copies of educational qualification and experience certificates. Candidates must produce the original documents at the time of verification.
Last date for submission of application	On or before 11.00 AM on 19.09.2026
Mode of Submission of Application	Email to dfo-sahebganj@gov.in, or by post Office of the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, District Sahibganj, Jharkhand - 816109.

Note: Candidates are advised to carefully read all instructions, terms and conditions before submitting their applications.

DETAILS OF VACANCY

Applications are invited from eligible and qualified candidates by the Sahibganj Forest Division, Sahibganj, for undertaking a research/study project on a temporary engagement basis for the post/role specified in Table 1, in connection with the preparation of the Working Plan of Sahibganj Forest Division in accordance with the National Working Plan Code (NWPC), 2023. The walk-in interview for the same is scheduled to be held on 19.09.2026 at 11.00 AM at the Office of the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, Jharkhand.

Table 1: COMPOSITION OF RESEARCH/STUDY TEAM

Role	Qualification	Consolidated Monthly Remuneration (in Rupees per month)	Remarks
Senior Research Fellow (SRF)	Postgraduate with minimum 2 years' research experience in Forestry/Ecology/Statistics/ Wildlife Biology or allied disciplines, or pursuing Ph.D.	35,000	Contractual appointment, on a temporary basis, coterminous with the completion of project पूर्णतः संविदा के आधार पर (अस्थायी रूप से) परियोजना अवधी के लिए
Junior Research Fellow (JRF)	Postgraduate in Forestry/Ecology/Botany/ Environmental Science/ Sociology/Statistics/ Watershed Management/ Economics or allied disciplines	30,000	
Technical Trainer -cum- Field Team Leader	1.Graduate or Diploma in Forestry/ Ecology/Botany/ Environmental Science/ Sociology/Economics or allied disciplines (completed or ongoing) 2. प्राकृतिक संसाधनों के प्रबंधन या वन इन्वेंट्री के आकलन के लिए फील्ड–स्तर पर डाटा का संकलन करने के और ग्राउड–टूथिंग का अनुभव।	30,000	

DESCRIPTION OF WORK:

The Working Plan Exercise for Sahibganj Forest Division is being undertaken in accordance with the National Working Plan Code (NWPC), 2023. The researchers will assist in data collection, field surveys, analysis and documentation required for the preparation of the Working Plan, covering the following studies:

1. Socio-economic survey and assessment, including forest dependency of local and Scheduled Tribe communities.
2. Soil survey and assessment.
3. Biodiversity assessment, including assessment of the forest ecosystems of Sahibganj.
4. Assessment of Non-Timber Forest Produce (NTFP), including Medicinal and Aromatic Plants (MAP).
5. Assessment of Forest Carbon Stock and Carbon Sequestration.
6. Assessment of Bamboo.
7. Soil Erosion Vulnerability and Watershed Assessment, including assessment of relevant catchments and drainage systems within Sahibganj Forest Division.
8. Assessment of Maintenance and Enhancement of Social, Economic and Cultural Benefits.
9. Assessment of the impact of Forest Fires and Vulnerability.
10. Assessment of Water Resource Management and its impact.
11. Assessment of wildlife habitat, movement corridors and human-wildlife conflict within the Sahibganj landscape.
12. Assessment of the impact of mining and allied activities on forest areas, and site-specific eco-restoration needs of leasehold and adjoining areas.
13. Any other work as per NWPC-2023.

AREA OF OPERATION:

The researchers shall stay and operate within the administrative jurisdiction of Sahibganj Forest Division, Sahibganj, Jharkhand, covering all Ranges and Beats as required for the Working Plan Exercise. Field visits, data collection and ground-truthing will be required across the interior forest areas of Sahibganj.

PROJECT PERIOD:

The engagement of the SRF, JRFs and Technical Trainer-cum-Field Team Leader will be for a period coterminous with the activities mentioned in Table 2 herein below, subject to satisfactory performance.

Extension may be considered based on the progress of the Working Plan exercise.

The engagement is purely contractual/temporary and may be terminated at any time in case of unsatisfactory performance, non-availability of funds, or any other administrative reason.

Table 2: STUDIES INVOLVED IN THE WORKING PLAN EXERCISE

The timeline for the activities to be undertaken by the Research/Study Team is set out in timetable below:

Sl. No.	Activity	Timeline
1	Field enumeration work as per NWPC 2023	4 months from commencement of activity
2	Socio-economic survey: village/PF/RF-wise dependency data, FRA records, Tree Outside Forest (ToF) data for various requirements	4 months from commencement of activity
3	Ground-truthing work for Soil and Watershed Treatment Plan in Sahibganj Forest Division	4 months from commencement of activity
4	Ground-truthing work for Forest Fire Mitigation Plan and risk zonation	3 months from commencement of activity
5	Holding stakeholder-consultation meetings and biodiversity assessment: total of 40 meetings	3 months from commencement of activity
6	Field assessment of NTFP inventory and estimation of sustainable extraction	3 months from commencement of activity
7	Ground-truthing for Human-Animal Conflict mitigation planning and identification of conflict-prone villages and corridors	3 months from commencement of activity

ROLES AND RESPONSIBILITIES:

Senior Research Fellow (SRF)

1. Overall coordination and supervision of field data collection teams and conducting the aforementioned studies as per NWPC 2023.
2. Preparation of study designs, sampling frameworks and data collection instruments.
3. Analysis and interpretation of field data and preparation of thematic reports under the guidance of the DFO/Working Plan Officer.
4. Compilation of Division-level datasets, including compartment histories, growing stock data and GIS layers, in the formats prescribed under NWPC 2023.
5. Maintenance of accurate records, registers and data repositories.
6. Any other work assigned by the DFO (WPO) from time to time.

Junior Research Fellow (JRF)

1. Conduct field surveys and data collection as per approved protocols under NWPC 2023.
2. Interact with local communities for socio-economic and NTFP assessments.
3. Assist in soil sampling, botanical enumeration and biodiversity documentation.

4. Enter, compile and validate collected field data.
5. Assist the SRF in preparation of reports and maps.
6. Any other work assigned by the DFO (WPO)/SRF from time to time.

Technical Trainer-cum-Field Team Leader

1. Leadership and training of field-level teams for field-level data collection and enumeration exercises as per NWPC 2023.
2. Field-level data collection, undertaking socio-economic surveys in the prescribed format, and following the sampling design and guidelines specified under NWPC 2023.
3. Systematic logging and compilation of field-level data in the prescribed format for analysis.
4. Undertaking field-level ground-truthing of watersheds, wetlands and other natural features during the course of the Working Plan preparation.
5. Maintenance of records, registers and data repositories.
6. Any other work assigned by the DFO from time to time.

MONITORING AND SUPERVISION:

1. Regular monitoring and supervision of the Research Fellows will be carried out by the Divisional Forest Officer -cum- Working Plan Officer, Sahibganj Forest Division.
2. A monthly work-done certificate shall be submitted by the SRF, JRFs and Technical Trainer-cum-Field Team Leader to be verified and countersigned by the Divisional Forest Officer before processing of remuneration.
3. A mid-project review will be conducted by the DFO (WPO), based on which directions shall be given for the remaining period of the project.

GENERAL CONDITIONS:

1. All field activities shall be conducted in compliance with the provisions of the Indian Forest Act, 1927, the Wild Life (Protection) Act, 1972, the Forest (Conservation and Augmentation) Act, 1980, the Environment (Protection) Act, 1986, the Scheduled Tribes and Other Traditional Forest Dwellers (Recognition of Forest Rights) Act, 2006, and the Biological Diversity Act, 2002, as applicable to Sahibganj Forest Division.
2. The engagement shall be purely temporary and contractual, coterminous with the project. Such engagement shall not confer any right or claim to regularization, permanent employment, or continuation in service.
3. The remuneration shall be consolidated and all-inclusive. No TA/DA, HRA, accommodation, food, medical expenses, or any other allowance shall be admissible. However, field travel specifically authorized in writing by the Divisional Forest Officer shall be reimbursed in accordance with applicable departmental norms.
4. No TA/DA shall be admissible for attending the Walk-in Interview.
5. Candidates shall produce their original certificates, mark-sheets, and experience certificates at the time of the interview, along with one set of self-attested photocopies, a recent passport-size photograph, and a valid photo identity document.

6. Mere possession of the prescribed qualifications shall not confer any right to selection or engagement. The decision of the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, in matters relating to selection and engagement shall be final.
7. The Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, reserves the right to increase or decrease the number of posts or to modify, suspend, or cancel the engagement process at any stage, without assigning any reason.
8. All data, maps, reports, records, and other outputs generated in the course of the assignment shall remain the exclusive property of the Jharkhand Forest Department and shall be handed over in hard-copy and editable soft-copy formats.
9. No data, photograph, map, report, or finding relating to the assignment shall be published, shared, presented, or otherwise used for academic, commercial, or any other purpose without the prior written permission of the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj.
10. All assets, software, images, instruments, and other materials procured or supplied by the Department specifically for the Working Plan exercise shall remain the property of the Department and shall be duly handed over upon completion of the assignment.
11. The roles and responsibilities of each selected candidate may be assigned or modified by the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, from time to time, having regard to the requirements and progress of the project.
12. In the event that any selected candidate fails to adhere to the prescribed timelines or satisfactorily discharge the assigned responsibilities, the Divisional Forest Officer, Sahibganj, may terminate the engagement by giving one week's prior notice to the concerned candidate.
13. A selected candidate intending to discontinue the engagement shall give at least 15 days' prior written notice to the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj.
14. Any clarification or dispute concerning the interpretation or implementation of these terms and conditions shall be decided by the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, whose decision shall be final.
15. The Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, reserves the right to amend, modify, or supplement these terms and conditions, as may be necessary in the interest of the project, and such amendments or modifications shall be binding.
16. The selected candidate shall execute the prescribed undertaking at the time of engagement. Upon submission and acceptance of the undertaking, the engagement order shall be issued by the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj.
17. Any corrigendum, amendment, or clarification issued subsequent to the publication of this notice shall form an integral part of the notice and shall be read and construed accordingly.
18. The place of adjudication of any dispute arising out of or in connection with the engagement shall be Sahibganj, Jharkhand, and the competent courts at Sahibganj shall have jurisdiction.

HOW TO APPLY:

Candidates may submit their duly filled-in application form, Curriculum Vitae (CV), scanned copies of educational qualification and experience certificates, e-mail ID, and mobile number to

the e-mail address or post specified below, clearly indicating the post applied for, on or before 19.09.2026 by 11:00 A.M. No application shall be entertained after the stipulated date and time.

Eligible candidates may also appear in person for the Walk-in Interview on the scheduled date, along with all requisite original documents and one set of self-attested copies thereof.

The Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, reserves the right to cancel, postpone, or modify the Walk-in Interview at any stage without assigning any reason.

The application shall be submitted in the prescribed pro forma annexed hereto as Annexure-A.

Walk-in Interview Date: 19-09-2026 at 11.00 AM

Venue: Office of the Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, Jharkhand.

E-mail ID for sending the application with the aforesaid documents: dfo-sahebganj@gov.in.

Address for sending the application with the aforesaid documents: The Divisional Forest Officer, Sahibganj Forest Division, Sahibganj, District Sahibganj, Jharkhand - 816109.

Any queries regarding the aforesaid application, project and interview may be sent to dfo-sahebganj@gov.in during office hours.

Divisional Forest Officer,
Sahibganj Forest Division
Sahibganj

Annexure A

Application for the post of

_____

Sahibganj Forest Division, Sahibganj

Photo

Name of Candidate: _____

Gender: _____

Mobile No.: _____

Date of Birth: _____

Email ID: _____

Educational Qualification:

Name of Exam	Name of School/University	Year of Passing	Percentage or Grade	Certificate/ Marksheet attached (yes/no)
Matriculation				
Intermediate				
Graduation				
Post Graduation				
Computer				

Others				
Others				
Others				

Experience, if any, in Working Plan Preparation/Research/Field Studies or allied fields: Yes/No

Work Experience:

Name of Organisation	Designation	From Date	To Date	Experience Certificate attached (yes/no)

Father's Name: _____

Mother's Name: _____

PAN: _____

Aadhar (UID) No.: _____

Correspondence Address: _____

_____

_____

Permanent Address: _____

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I, _____, hereby declare that the information furnished by me in this application is true, complete, and correct to the best of my knowledge and belief. I understand that any false statement, concealment, or discrepancy found at any stage shall render my candidature liable to cancellation and/or termination of engagement, as applicable.

Date:

Place:

Signature of Candidate